



# GRANT REPORT

*This report is due one year from the date the grant is issued or prior to submitting any additional grant applications. Failure to complete this report may affect future grants.*

**Please attach receipts of expenses.**

Date Grant Issued: \_\_\_\_\_ Date of Report: \_\_\_\_\_

Type of Grant:  Viking Fund for Educational Excellence Grant  Community Grant

|                              |  |  |  |
|------------------------------|--|--|--|
| Project /Program Name: _____ |  |  |  |
| Duration of Project          | From: _____                              | To: _____  |  |
| Status of Project/Program    | <input type="checkbox"/> Completed       | <input type="checkbox"/> On-Going                        | <input type="checkbox"/> Discontinued        |
| Amount Granted: \$ _____     | Have Grant funds been used as indicated? | <input type="checkbox"/> Yes <input type="checkbox"/> No | If no, provide rationale on a separate page. |

|   |                         |
|---|-------------------------|
| Name of Organization/School Receiving Grant _____ |                         |
| Contact Name: _____                               | Position/Title: _____   |
| Address: _____                                    | City, State, Zip: _____ |
| Email _____                                       | Phone #: _____          |

|   |                |      |
|---|----------------|------|
| Signature   | Print Name     | Date |
| Principal Signature (if Grant applied toward School District of Holmen) | Principal Name | Date |

**Description** – Provide a brief description of what this grant provided for your agency or program. Include any goals and outcomes that were part of the program if applicable.

How did this project improve the quality of life for the Holmen community?

**Optional Attachments Included:** Attach a success story (if applicable) or news clippings, press releases, photographs, program brochures, or flyers. Please include author/artist credits for any submitted materials. These materials may be used in HAF marketing. No attached materials will be returned.

**REQUIRED: Receipts Attached**